

4 February 1953

MEMORANDUM FOR: Chief, Plans and Programs Staff

SUBJECT: Weekly Activity Report #5
28 January - 3 February 1953

I. NEW ACTIVITIES

1. Office of the Acting Chief, Assessment and Evaluation Staff

a. The memorandum from the DD/P concerning psychological assessments has been received and is being reviewed. Recommendations concerning it will be furnished later in the week.

b. Procedures for reporting on cases to the Personnel Selection Panel are being prepared, and the first four cases are scheduled for presentation on Friday, 6 February.

c. The monthly report for January is attached.

2. Assessment Branch

a. Assessment cases scheduled	20
b. Assessments performed	19
c. Cases written	3
d. Cases outstanding	18
e. Professional trainee tests reported and recorded	10
f. Language tests administered	0

3. Training Evaluation Branch

b. [] attended by invitation a two-hour session of the "Live Problem" currently being conducted by the BOC in order to assist in the development of evaluations pertinent to that type of problem.

c. A list of the current student failures in the BOC has been received and a memorandum concerning these failures has been sent to the Training Liaison Officer involved.

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- d. The ADMIN #41 evaluations have been received and disseminated.
- e. [] has accepted an invitation to give a psychological lecture (Schizoid Personalities) to the PG Course on 20 February 1953.

3. Research and Validation Branch

a. Arrangements have been made through [] of the Personnel Testing Division, for a meeting with Mr. M. M. Mandell, of the Civil Service Commission, for conferences concerning a research study of the adjustment and effectiveness of U. S. Government personnel in overseas assignments. The study is being carried out jointly by the Civil Service Commission, the Mutual Security Agency, the State Department, and the Air Force. We have been furnished with a preliminary report of this project, which is still in progress, and the purpose of the discussions with Mr. Mandell will be to learn more about their findings, to arrange for further monitoring of the study, and to gather information upon which to base any recommendations concerning the Agency's utilization of the results.

II. OLD ACTIVITIES

1. Training Evaluation Branch

- a. Work is continuing on the designing of a system of recording Training Evaluations on IBM cards.
- b. Work has been completed on the breakdown of grades for the past ten classes of BOC and eight classes of OC. A tabular presentation of this material is in preparation.

2. Research and Validation Branch

a. Further computational work is in progress on Project No. 7, Validation of a Pre-Training Battery; Project No. 8, Intercorrelations of Objective Assessment Tests; and Project No. 11, A Study of the Reliability and Intercorrelations of Student Ratings and Instructor Evaluations of PM Students.

[]

Acting Chief
Assessment and Evaluation Staff

2 February 1953

JANUARY 1953 - REPORT OF ASSESSMENT CASES

TOTAL NUMBER - 35

From 5-6 January Group
Through 29-30 January GroupBreakdown of cases by sex, age, GS level, employment status,
referring office/staff, projected job assignment, and final rating.I. Sex

Males	29
Females	<u>6</u>
Total	35

II. Age

20-24	8
25-29	12
30-34	5
35-39	4
40-44	4
45-49	1
50-54	<u>1</u>
Total	35

III. GS Level

GS-4	0
GS-5	3
GS-6	3
GS-7	12
GS-9	2
GS-11	3
GS-12	0
GS-13	1
Lt. Colonel	2
Unknown	1
Contract	<u>8</u>
Total	35

IV. Employment Status

Employee	28
Applicant	<u>7</u>
Total	35

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